

## Questions and Answers

### Transitioning to the new light vehicle apprenticeship standard

**31 May 2017**

#### **Do learners have the chance to re-sit online tests at Gateway 1 and 2?**

Yes, they can re-sit the online tests. There is a fee of £15 per re-sit.

#### **Can qualifications be used in the standard if the employer requests them?**

Yes, qualifications can be used in the standard. However, as they have not been included as mandatory in the standard (apart from F-Gas) they won't be funded. This should be considered when negotiating prices with your employers as it won't be directly funded.

#### **Can you confirm the Heavy Vehicle standard is available?**

The Heavy Vehicle Service and Maintenance Technician has been approved for delivery by the Department for Education and a funding band allocated (£18,000).

We are currently working on the resources required to deliver this standard and our provision will be available from September 2017.

#### **What approach are other people taking with the F-Gas qualification?**

Apprentices have to complete the F-Gas EU legislation compliant training before they are booked for the end-point assessment. We include this qualification within our apprenticeship package offer.

#### **How can you demonstrate 20% off the job training, 1 day per week for 3 years?**

You will need to evidence the 20% off the job training for Ofsted and funding purposes. One of the tools we provide to support you with this requirement is our virtual learning materials with formative assessment and tracking functionality so you can report on the time/progress of the apprentice's learning when using this tool.

You can find more information about what is considered 'off the job' training and how to evidence it in the 'provider funding rules' released by ESFA. Please refer to page 6 of [this document](#).

### **When do you expect the Vehicle Damage standards to be ready for delivery?**

These occupations are still under development by the employer group. Currently there are no standards or assessment plans approved yet.

To keep up to date, please register for [email updates](#).

### **Are most centres delivering this standard themselves?**

You and your employers must monitor the apprentice's progress and agree at the gateway that the apprentice is ready for the end-point assessment. It is important that you fully engage your employers in the apprentice's training as you and the employers you work with will have to sign a declaration form confirming that you are both satisfied with the progress of the apprentice and their readiness for end-point assessment.

### **Does the registration fee include the logbook and learning material and certification?**

Yes, all resource materials (print and digital), assessment at the gateways, F-Gas, end-point assessment and any other administrative fees such as application for the apprenticeship certificate upon completion are included.

The only additional fees would be those which apply if the apprentice fails any of the assessments and needs to re-take them.

### **Do City & Guilds have end-point assessment approval for HGV?**

We are in the process of becoming an end-point assessment organisation for Heavy Vehicle Service and Maintenance Technician so please register for our email updates as we will let you know as soon as we are approved.

### **Is there any recognition for apprentices to become a MOT tester and will apprentices need to complete the end-point assessment?**

There isn't an apprenticeship standard available for MOT testers.

In regards to entry requirements to become a MOT tester, it is being considered by DVSA to include the successful completion of the end-point assessment of this occupation as an eligible entry route to take the MOT tester qualifications, as this occupation is Level 3.

### **When working towards Level 2 maths and English, do learners have to sit the functional skills exam?**

Apprentices for this occupation will have to achieve Level 2 Functional Skills in English and maths or GCSEs in English and maths, grades A\*-C.

**Regarding end-point assessment at a City & Guilds venue, is the initial registration fee of £300 part of the £2550 booking fee?**

No, the £300 is the initial fee, so the total cost is £2,850, if the end-point assessment takes place at a City & Guilds venue.

If the end-point assessment takes place at the centre's premises, the full cost is £1,650.